



RFP No. 425-25-01

**Proposal for Architectural/Engineering Design
Services School Entrance/Egress Restoration at
School 23, Family School 32, Enrico Fermi
School and Lincoln High School**

March 27, 2025

Submitted by:

M E M A S I

914 915 9522 | memasidesign.com

March 26, 2025

Mr. Lee Pavone
Senior Mechanical Engineer, School Facilities Management
City of Yonkers, Yonkers Public Schools
One Larkin Center – 3rd Floor
Yonkers, NY 10701

Dear Lee,

It is with great pleasure that we submit our proposal for professional architecture and engineering services to Yonkers Public Schools for **RFP; 420-25-01**. We take great pride in submitting this proposal and continuing our relationship with Yonkers Public Schools and the School Facilities Management team.

For the above referenced RFP, we will utilize the team identified in our On-Call AE Service agreement that includes **Barile Gallagher & Associates** for MEP/FP, **Reilly Tarantino** for structural engineering, and **Bohler Engineering** for Site/Civil design and engineering.

Our understanding of the scope of services for School 23, Family School 32, and Enrico Fermi School includes:

- Investigation of deteriorating stairs, landings and ceilings at entrances.
- Interior and exterior restorative design of entrances and entrance vestibules, and lighting where applicable.
- Structural repairs, water proofing, abatement, and restoration of adjacent finishes, including railings where applicable.

Restorative design of finishes and lighting, fire alarm and plumbing is also included in the scope of services at School 23. And, Family School 32 will include the replacement of corroded electrical conduit and back boxes, and new hangers and supports for both electrical conduit and HVAC piping in the vicinity of the crawlspace below the main entrance.

The scope of services at Lincoln High School includes the replacement of the existing concrete stair at the south end of the building.

The proposed estimated budgets seem to be appropriate for the identified scope of work however, from previous YPS projects, we have found the budgets to be lower than milestone estimates. As a project team, we will work together to align scope and budget. We understand that the projects are to be designed and submitted to SED as part of this proposal, but bidding and construction administration are not.

Thank you for this opportunity, we look forward to working together again.

Sincerely,



Tina Mesiti-Ceas, AIA, LEED Green Assoc.
Managing Partner



Daryl Mastracci, PE, LEED AP BD+C
Managing Partner

One Larkin Center
Yonkers, New York 10701
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Anibal Soler, Jr.
Superintendent of Schools

Dr. Frank Hernandez
Associate Superintendent

Michael J. Pelliccio
Executive Director
School Facilities Management

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TO: PROSPECTIVE PROPOSERS

DATE: March 10, 2025

FROM: Lee Pavone, P.E., Senior Mechanical Engineer, School Facilities Management

RE: Request for Proposal RFP No. 420-25-01, School Entrance/Egress Restoration at School 23, Family School 32 and Enrico Fermi School and Lincoln High School

ADDENDUM No. 1:

The contents of this addendum alter and amend the original RFP requirements and take precedence over the related items therein. This addendum forms a part of the RFP documents. Proposer's must acknowledge receipt of all addenda when submitting their proposals. Failure to acknowledge receipt may render your proposal non-responsive and ineligible for assignment. Proposers are responsible for ensuring that they receive all addenda.

1. The Consultant shall include concrete stair replacement and masonry column repairs at the Lincoln High School.

The concrete stairs to be replaced are the stairs at the south end of the building allowing travel from the Staff Parking lot to the Ground Floor Shop Classroom egress area.

The consultant will be required to perform the structural investigations and designs for the repairs to the concrete columns supporting the overhanging saw-toothed classrooms.

See 2020 BCS drawings included with this addendum.

2. The Consultant shall replace the Fee Schedule with the Fee Schedule issued under this Addendum 1 below.

TABLE 3.01					
RFP 420-25-01	School Entrance/Egress Restoration at School 23, Family School 32, Enrico Fermi School and Lincoln High School				
	PROPOSED PROGRESS SCHEDULE AND LUMP SUM FEES FOR BASIC SERVICES				
PROJECT PHASE	DURATION (Weeks)	School 23 FEE	Family School 32 FEE	Enrico Fermi School FEE	Lincoln High School FEE
		Budget \$250,000 (including soft costs)	Budget \$400,000 (including soft costs)	Budget \$300,000 (including soft costs)	Budget \$150,000 (including soft costs)
Kick-off	4	\$1,374	\$2,198	\$1,649	\$275
Schematic Design	12	\$2,748	\$4,397	\$3,297	\$550
Design Development	14	\$6,870	\$10,991	\$8,244	\$1,374
SED Submission & Construction Documents	8 <small>NOT INCLUDING SED REVIEW TIME</small>	\$2,748	\$4,397	\$3,297	\$550
Bidding and Negotiation	N.A.	N.A.	N.A.	N.A.	N.A.
Construction Administration	N.A.	N.A.	N.A.	N.A.	N.A.
Additional Services Reimbursables Consultants Proposed	N.A.	\$8,500.00	\$8,500.00	\$8,500.00	\$15,000.00
Markup _____ 0 %					
TOTAL	38	\$22,240	\$30,483	\$24,987	\$17,749

TOTAL SUM OF THIS PROPOSAL \$95,459

MEMASI
 _____ Architect or Engineer
 (printed name of proposer)

3. The RFP response date is revised from March 21, 2025 at 3:00 pm to March 27, 2025 at 3:00 pm.
4. End of Addendum 1


Return this document with your proposal to: Mr. Lee Pavone, Senior Mechanical Engineer, School Facilities Management lpavone@yonkerspublicschools.org

Proposer's MEMASI
Firm: _____

Address: 2 Lyon Place, White Plains, NY 10601

Proposer's Representative: Tina Mesiti-Ceas

Title: Managing Partner

E-mail: tina.mesiti@memasidesign.com **Signature:**  _____ **Date:** 3/26/2025

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Executive Director
School Facilities Management

(2) - PAGES TOTAL

TO: PROSPECTIVE PROPOSERS

DATE: March 21, 2025

FROM: Lee Pavone, P.E., Senior Mechanical Engineer, School Facilities Management

RE: Request for Proposal RFP No. 420-25-01, School Entrance/Egress Restoration at School 23, Family School 32 and Enrico Fermi School and Lincoln High School

ADDENDUM No. 2:

The contents of this addendum alter and amend the original RFP requirements and take precedence over the related items therein. This addendum forms a part of the RFP documents. Proposer's must acknowledge receipt of all addenda when submitting their proposals. Failure to acknowledge receipt may render your proposal non-responsive and ineligible for assignment. Proposers are responsible for ensuring that they receive all addenda.

1. Delete the concrete column repair scope of work at the Lincoln High School.
2. The RFP response date remains March 27, 2025 at 3:00 pm.
3. End of Addendum 2

Return this document with your proposal to: Mr. Lee Pavone, Senior Mechanical Engineer, School Facilities Management lpavone@yonkerspublicschools.org

Proposer's
Firm: MEMASI

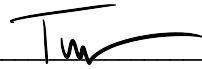
Address: 2 Lyon Place, White Plains, NY 10601

Proposer's Representative: Tina Mesiti-Ceas

Title: Managing Partner

E-mail: tina.mesiti@memasidesign.com

Signature:

A handwritten signature in black ink, appearing to be 'Tina', written over a horizontal line.

Date: 4/1/25