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February 9, 2023

Mr. Minaz David,  
Sr. Development Project Manager  
School Facilities Management  
Yonkers Public Schools  
One Larkin Center  
Yonkers, NY 10701

**RE: ARCHITECTURAL/ENGINEERING SERVICES  
YONKERS MIDDLE/HIGH SCHOOL  
GYMNASIUM LOCKER REPLACEMENT  
YPS # TBD**

Dear Minaz,

We propose to provide architectural consulting services for the above referenced project as described below.

Project will include replacement of lockers within the Boy's, Girl's and Team Locker Rooms in the Gymnasium wing of the building. It is our understanding that YPS will be contracting for the purchase of the lockers directly with a vendor. Competitive bid documents or contract administration services for the procurement of the lockers will not be a part of this project. Final work scope shall be dependent on costing and financing available.

The design services scope of work will generally include the following:

**SCOPING AND PROPOSAL REVIEW PHASE:**

1. Review project goals and budget with YPS personnel for scope, materials, completeness, and costs
2. Coordinate available plans and layout with locker vendor.
  1. Review material, layout and scope options with YPS and vendor.
  2. Make recommendations regarding materials and proposals.
  3. Answer questions regarding proposals .
  4. Assist YPS in reviewing vendor proposals and options.
  5. Assist in finalizing vendor PO..

**CONSTRUCTION ADMINISTRATION AND INSPECTION PHASE:**

1. Pre-Construction:
  - a. Review the vendor's or contractor's technical submittals and shop drawings.
2. During Construction:
  - a. Perform work-in-progress inspections.
  - b. Offer guidance or opinion to vendor or YPS personnel regarding installation.
  - c. Review contractor installations and make any recommendations for revisions.
  - d. Review vendor or contractor submitted payment applications.

JOSEPH FULLER SR., AIA  
Co-Founder † 2003

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LOCKER REPLACEMENT

**CLOSE-OUT PHASE:**

1. Perform a visual inspection of completed work and issue a Punch List of any incomplete or non-conforming work.
2. Review close-out documents submitted by the vendor e.g., warranties, guarantees, release of lien waivers, as-built documents and the final payment request.

Fees for the above services as follows:

Scoping and Proposal Review Phase	\$ 5,500
Construction Administration and Close-Out Phase	\$ 3,500
Reimbursable allowance	<del>\$ 3,000</del> \$1,000
<b>Total Fee:</b>	<del>\$12,000</del> \$10,000

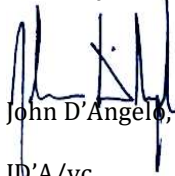
The following items are not included within these fees:

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- Plans, construction or bidding documents.
- Design or evaluation of any mechanical, plumbing or electrical systems or components,
- Destructive test cuts or probes, if required for any verification of existing conditions.
- Testing for Asbestos, Lead or other toxic substances and the preparation of abatement or mitigation documents. (Paid through reimbursable allowance, if required).
- Reproduction of construction documents.
- Special inspections or testing during construction.

These fees are based on contract clauses and requirements as generally contained within on-call contract currently in effect between YPS and Fuller and D'Angelo, P.C.

Sincerely,



John D'Angelo, ARA, LEED AP

JD'A/vc