

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Yonkers will partner with The Balance Between, Inc. (TBB) for the November 8 Superintendent's Conference Professional Development Day. TBB will offer professional development workshops to teachers and administrators within the Department of Language Acquisition. The topic of the workshop will be on Thinking Maps in support of development of language + content knowledge. TBB will also offer Thinking Maps training support + materials for new staff at schools including Museum & Ella Fitzgerald.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

MLL Department:

- *1 Professional Development Day- November 8, 2023 @ \$3,000 per day= \$3,000.00*

Museum 25 + Ella Fitzgerald:

- *6 days Professional Development @ \$3,000 per day= \$18,000*
- *20 copies A Language for Learning @ \$132.50 each = \$2,650*
- *2 "Thinking Maps Learning Community" license renewals @ \$4,495 each= \$8,990*

TOTAL = \$32,640

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Yonkers Public School teachers and administrators within the Department of Language Acquisition.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The consulting team of The Balance Between, Inc.- Heidi Henderson Kisha Daniels, and Ayesha McArthur with Support from Director Elizabeth Dellamora. Both are certified consultants representing Thinking Maps.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?
(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Following the session on Superintendent's Conference Professional Development Day, educators will leave with ideas they can implement the very next day. The consultant will collect feedback from participants with their takeaways and next steps.

The Thinking Maps implementations at school sites will be evaluated based on the 5 Levels Rubric and status can be communicated to key stakeholders.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

Feedback and evaluation forms will be used after all the training sessions. The district will provide the November 8 post-workshop evaluation used by the district.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: *The Balance Between. Inc.*

Vendor Address: *3150 E. Glenrosa Avenue. Phoenix, AZ 85016*

Vendor Phone No.: *917-690-411*

Vendor Business Status: (corporation, non-profit individual, unincorporated) *S- Corporation*

Vendor Contact Name: *Elizabeth Dellamora*

Vendor Contact Email: *elizabeth@TheBalanceBetween.com*

Tax ID No.: *20-3158338*

School District Administrator Name: *June Wai + Elaine Shine*

School District Administrator Title: *Administrator*

School District Administrator Phone No.: *914.376.8230 ext. 7056*

School District Administrator Email: *jwai@yonkerspublicschools.org; eshine@yonkerspublicschools.org*

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

No

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

No

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

No

<p>Performance Based Guidelines Reviewed and approved by:</p> <p><u><i>Elaine Shire</i></u> (Signature of School District administrator/employee)</p> <p><u>Elaine Shire</u> (Printed Name)</p>
