

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Please see Attachment A for description of services

Attachment A: Scope of Work

Professional training and coaching, preparation and materials development including sessions and deliverables below. Budget includes planning and packaging of training materials for PL, a planning call with the district, two (2) facilitators and delivery of training.

September 2023

- **Introduction to Bridges Programs for SIFE & Newcomers: 1 in-person facilitator and an online facilitator providing an overview of all Bridges programs. (75-90 minute session)**

Content:

- Defining the SIFE and Newcomer learner - Who are our students?
- Overview of Bridges Instructional Programs and how they meet the needs of educators and learners
- Overview of Bridges Professional Learning in NYS: Offerings (Online professional learning sessions, office hours, and coaching)
- How to get more information or connect with a coach

November-February 2023-2024

- **Coaching cycle for 1 HLA/ELA teacher and one math teacher working on a specific strategy from our online course (instructional and/or social emotional learning strategies)**
 - HLA Spanish coaching cycle consist of 6 visits, with 2 in person sessions
 - Math coaching cycle consisting of 8 visits, with 2 in person sessions.
 - Coaches set a SMART goal with the teacher around an instructional or SEL strategy.
 - Teacher or co-teaching team is expected to share (anonymized) student work in order to reflect on the students' learning.
- **Summary report of feedback and recommendations for coaching/next steps are included at the end of each coaching cycle for the school or district.**
- Coaching budget includes teacher and student materials, travel and supply budgets required for the coaching visits.

Spring 2023

Bilingual Coaches PL Session 90-minutes with 3-facilitators (ENL/ELA, HLA, Math)

- Prerequisite: Coaches watch relevant PL content area videos, based on their area of support to teachers.
- After watching PL videos, Yonkers bilingual coaches meet with Bridges coaches during office hours and for a spring session in order to:
 - debrief their questions;
 - plan action steps for the following year.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

\$15,000

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

- Teachers at a general PL workshop on Sept. 6th
- Two teacher coaches in the district for a coaching cycle
- Bilingual coaches meeting in Spring

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Bridges instructional coaches

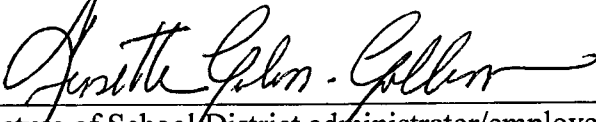
4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

N/A

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

Yes, for teachers to reflect on student performance and instructional plans in the classroom.

<p>Performance Based Guidelines Reviewed and approved by:</p> <p></p> <p>(Signature of School/District administrator/employee)</p> <p><u>LISSETTE COLON-COLLINS</u></p> <p>(Printed Name)</p>

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

We will provide coaching reports for the teachers that can be provided to their administrators and school-based coaches; parents can have access to their child's data from their teachers who are coached.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

No. of Yonkers teachers who access our professional learning services.

Impact on teaching practice and student outcomes from the coaching reports.

Action plan based on meeting with coaches and administrator.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Research Foundation CUNY and Bridges to Academic Success

Vendor Address: 365 Fifth Avenue, New York, NY 10016

Vendor Phone No.: 212-817-1831

Vendor Business Status: Non-profit through Research Foundation

Vendor Contact Name: Dr. Lisa Auslander

Vendor Contact Email: lauslander@gc.cuny.edu

Tax ID No.: Provided with EIN no.

School District Administrator Name: Lissette Colon-Collins

School District Administrator Title: Asst Superintendent

School District Administrator Phone No.: 914-376-8230

School District Administrator Email: lcolon-collins@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

21st Century Grant

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Only anonymized curriculum-imbedded assessment data