

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The purpose of the service to be provided by WJCS clinicians and family support worker to students at Ella Fitzgerald Academy is to provide counseling, parent trainings and social/emotional learning opportunities to all student at Ella Fitzgerald Academy. The curriculum will be taught by a WJCS clinically licensed social worker and family support worker. Counseling will be provided by the licensed social worker.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

The WJCS clinician is on site 3 days a week and the family support work is at the school one day a week. Additionally, a social work intern will support this effort 2 days a week. Please see below for specific amounts of service

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

- Students who are identified by school staff will be offered counseling services on site at the school.
- Parents will be offered workshops during the months of November '22, January '23, and May '23. The WJCS social worker and family support worker will provide a series of workshops in both English and Spanish for parents at Ella Fitzgerald Academy. The workshop topics will include the following topics; setting limits and boundaries, bullying and technology and social media.

During the month of November students in K-3rd Grade will be offered a series of Anti-bullying workshops focusing on the following topics: "Hands are Not for Hitting, Words are Not for Hurting", "Have You Filled a Bucket Today?"

- During the month December a series of six presentations will be offered to 8th grade health classes to discuss issues related to mental health.
- A series of trainings will be offered to school support staff and teachers including Youth Mental Health First Aid.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

All trainings will be provided by WJCS staff Ali Rainone, LCSW, and LeRoy Ennis, LCSW and Julianna Rush social work intern and Solange Morel, family support worker.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Progress in these efforts will be reported by LeRoy Ennis to the principal of the school and to pupil personnel director. We will monitor the number of students receiving counseling from WJCS, and the number of workshops provided by WJCS to parents, staff, and students.

Attendance will be taken at all workshops and participants will be asked to complete a reaction questionnaire. Those results will be used to improve the program and will be shared with school administration. We will also monitor counseling referrals made by staff and goal achievement in counseling sessions. ,

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The District will be informed of the number of students reaching treatment goals in counseling sessions. The District will receive feedback from WJCS on the workshop evaluation forms.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Westchester Jewish Community Services.

Vendor Address: 845 N. White Plains 10603

Vendor Phone No.: (914) 761-0600

Vendor Business Status: non-profit

Vendor Contact Name: LeRoy Ennis, LCSW

Vendor Contact Email: Lennis@wjcs.com

Tax ID No.: 131-74-0071

School District Administrator Name: Dr. Frank Hernandez

School District Administrator Title: Assistant Superintendent

School District Administrator Phone No.: 914-376-8066

School District Administrator Email: fhernandez@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

Yes, the services are pursuant to a grant agreement. Grant is to improve the general social and emotional wellness of students in the school.


9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

WJCS staff may receive student data from the district employee referring the student for counseling.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

Data will be used to enhance and improve WJCS services to the school.

Performance Based Guidelines
Reviewed and approved by:


(Signature of School District administrator/employee)

Dr. Frank O. Hernández
(Printed Name)