

## **PERFORMANCE BASED CONTRACT GUIDELINES**

1. **WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?** (Describe in detail any services to be provided or materials to be purchased)

Yonkers Partners in education will offer academic guidance and support to 9th and 10th grade students enrolled in the PTECH (Pathways in Technology Early College High School) program at the Barack Obama School for Social Justice.

2. **AMOUNT OF SERVICE?**

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

150 sessions at \$400 per session for a total of \$60,000

3. **WHO IN THE SCHOOL DISTRICT IS SERVED?**

(Describe whether services are to be provided directly to students, to staff, etc.)

This contract services 9<sup>th</sup> and 10<sup>th</sup> grade students in the PTECH program at the Barack Obama School for Social Justice.

4. **WHO WILL PROVIDE SERVICES?**

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Yonkers Partners in Education (YPIE) College Readiness Manager, to be hired

- 4a. **WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

5. **WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

YPIE will maintain student academic progress data, which is provided by the Yonkers Public School District (YPS) as part of YPIE's existing data sharing agreement with YPS.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

We will measure student GPA improvement and attainment and sustainment of a "college-ready" GPA of 85+.

NOTE: External evaluators and not required for the P tech program. The district maintains close collaborations with NYSED to provide mid year and end year reports for comprehensive program monitoring

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Yonkers Partners in Education  
Vendor Address: 92 Main Street, Yonkers, NY 10701  
Vendor Phone No.: (914) 377-4882  
Vendor Business Status: (corporation, **non-profit**, individual, unincorporated)  
Vendor Contact Name: Sam Wallis  
Vendor Contact Email: swallis@ypie.org  
Tax ID No.: 06-1760636

School District Administrator Name: RoseAnne Collins-Judon  
School District Administrator Title: Associate Superintendent  
School District Administrator Phone No.: (914) 376-8000  
School District Administrator Email: Rcollins-judon@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes, pursuant to the PTECH grant at the Obama School. Yonkers Partners in Education will provide academic guidance and support to 9th and 10th grade students in the PTECH program at the Barack Obama School for Social Justice.


9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

Yes, YPIE will obtain student data. YPIE has an existing data-sharing agreement in place.

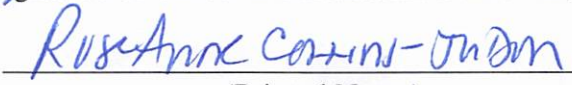
10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

YPIE has an existing data-sharing agreement in place and all activities will be pursuant to that agreement.

Performance Based Guidelines  
Reviewed and approved by:



(Signature of School District administrator/employee)



(Printed Name)

## **PERFORMANCE BASED CONTRACT GUIDELINES**

### **1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)**

The purpose of this services is to provide high level college and career advising and access services to students after school at Barack Obama School for Social Justice. The contract would be administered by Yonkers Partners in Education (YPIE) and the service would be provided by one YPIE College and Career Advisor to do the following:

- Plan and teach college and career exploration activities, with a focus on STEM careers
- Conduct on-going college and career advising meetings with students and parents/guardians
- Work with students/families to understand/interpret college application process
- Conduct transcript analysis with students
- Invite students to meet college representatives
- Provide access to Naviance to help students begin college exploration and applications
- Provide training to school's guidance counselors and teachers, as needed

### **2. AMOUNT OF SERVICE?**

**(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")**

The YPIE College Advisor would work with students after school three days during the week, a total of 34 days, for a total amount of \$17,000.00

### **3. WHO IN THE SCHOOL DISTRICT IS SERVED?**

**(Describe whether services are to be provided directly to students, to staff, etc.)**

Per the grant focus, services would be provided to students in grades 9 to 12 at Barack Obama School for Social Justice.

### **4. WHO WILL PROVIDE SERVICES?**

**(If individual providers are contemplated, set forth the names and qualifications of the service providers)**

A YPIE College Advisor employed by YPIE will provide the service. The YPIE College Advisor has been trained in and has experience with assisting students with college and career exploration and the college application process.

### **4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

**5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**

**(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)**

For the past 11 years, YPIE has purchased and provided the Naviance system to all students, families, and staff in the Yonkers Public Schools. This system enables YPIE to report on the following data: Number of Naviance visits by student, college and career exploration activity progress, number of students who apply to college, what colleges they apply to, where they intend to enroll and whether they actually do enroll. Via Naviance, YPIE is able to run and share with the District custom reports by college type and by student factors such as ethnicity, gender, and GPA. It will be the District's prerogative if/how this data is communicated.

**6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)**

College and Career Exploration Completion:

Students will:

- Complete the College and Career Exploration curriculum
- Create Naviance accounts
- Participate in transcript analysis
- Sit for individual one-on-one college and career planning meetings
- Be invited to attend college trips, college fairs. and college admission representative visits

The district maintains close collaborations with NYSED to provide mid year and end year reports for comprehensive program monitoring

**7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

Vendor Name:	Yonkers Partners in Education
Vendor Address:	92 Main Street, Suite 101, Yonkers, NY 10701
Vendor Phone No.:	(914) 377-4882
Vendor Business	Not-for-Profit Corporation -
Status: Vendor	501(c)3 Sam Wallis, Executive
Contact Name:	Director swallis@ypie.org
Vendor Contact	06-1760636
Email: Tax ID No.:	

School District Administrator Name: RoseAnne Collins-Judon  
 School District Administrator Title: Associate Superintendent  
 School District Administrator Phone No.: (914) 376-8000

**8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

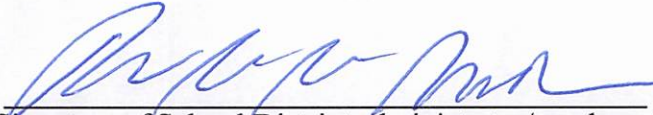
Yes, these services are pursuant to the after-School Program at Barack Obama School for Social Justice, Extended School Day/ School Violence Prevention Grant. Goals aim to supports the district's goal in preparing students for college and career exploration.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

YPIE will be receiving student data pursuant to the Data Sharing Agreement signed between Yonkers Partners in Education (YPIE) and the Yonkers Public School District,

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

The data YPIE receives will be used in accordance with the Data Sharing Agreement signed between Yonkers Partners in Education (YPIE) and the Yonkers Public School District.

<p>Performance Based Guidelines Reviewed and approved by:</p> <p> (Signature of School District administrator/employee)</p> <p><u>RoseAnne Corbino - Judson</u> (Printed Name)</p>
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## **PERFORMANCE BASED CONTRACT GUIDELINES**

### **1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)**

The purpose of this services is to provide college and career readiness and access services to at Yonkers Montessori Academy (YMA). The contract would be administered by Yonkers Partners in Education (YPIE) and the service would be provided by one YPIE College and Career Advisor to do the following:

- Plan and teach college and career exploration activities
- Conduct on-going college and career advising meetings with students and parents/guardians
- Work with students/families to understand/interpret college application process
- Conduct transcript analysis with students
- Invite students to meet college representatives
- Provide access to Naviance to help students begin college exploration and applications
- Provide training to school's guidance counselors and teachers, as needed

### **2. AMOUNT OF SERVICE?**

**(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")**

The YPIE College Advisor would work with students during the school day two days during the week for 29 weeks for a total amount of \$2,499.80.

### **3. WHO IN THE SCHOOL DISTRICT IS SERVED?**

**(Describe whether services are to be provided directly to students, to staff, etc.)**

Per the grant focus, services would be provided to students in grades 9 at YMA.

### **4. WHO WILL PROVIDE SERVICES?**

**(If individual providers are contemplated, set forth the names and qualifications of the service providers)**

A YPIE College Advisor employed by YPIE will provide the service. The YPIE College Advisor has been trained in and has experience with assisting students with college and career exploration and the college application process.

### **4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**



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**(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)**

For the past 10 years, YPIE has purchased and provided the Naviance system to all students, families, and staff in the Yonkers Public Schools. This system enables YPIE to report on the following data: Number of Naviance visits by student, college and career exploration activity progress, number of students who apply to college, what colleges they apply to, where they intend to enroll and whether they actually do enroll. Via Naviance, YPIE is able to run and share with the District custom reports by college type and by student factors such as ethnicity, gender, and GPA. It will be the District's prerogative if/how this data is communicated.

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College and Career Exploration Completion:

Students will:

- Complete the College and Career Exploration curriculum
- Create Naviance accounts Participate in transcript analysis
- Sit for individual one-on-one college and career planning meetings
- Be invited to attend college trips, college fairs. and college admission representative visits

NOTE: External evaluators are not required for the SMART SCHOLARS program. The district maintains close collaborations with NYSED to provide mid year and end year reports for comprehensive program monitoring

**7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.**

Vendor Name:	Yonkers Partners in Education
Vendor Address:	92 Main Street, Suite 101, Yonkers, NY 10701
Vendor Phone No.:	(914) 377-4882
Vendor Business Status:	Not-for-Profit Corporation -501(c)3
Vendor Contact Name:	Sam Wallis, Executive Director
Vendor Contact	swallis@ypie.org
Email: Tax ID No.:	06-1760636

School District Administrator Name: RoseAnne Collins-Judon  
School District Administrator Title: Associate Superintendent  
School District Administrator Phone No.: (914) 376-8000  
School District Administrator Email: Rcollins-judon@yonkerspublicschools.org

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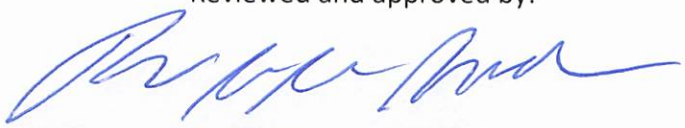
Yes, the SMART Scholars grant. Supports district goals of providing college and career exploration services to the school community.

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Performance Based Guidelines  
Reviewed and approved by:  
  
(Signature of School District administrator/employee)  
RoseAnne Collins-Judon  
(Printed Name)