

THE HARRIS PROJECT, INC.
PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

To provide services to Yonkers Public Schools students in grades six through twelve (middle school and high school), focuses on increasing awareness of the dangers of using substances, especially those that may contain Fentanyl, other opioids, and/or other adulterants and contaminants, through a combination of information sharing, knowledge building, skills development and norms clarification. Below are the objectives of this service focused on District-wide efforts:

Objective 1.

To provide information, education, and skill building to Yonkers middle school and high school students using age-appropriate in-person interactive classroom activities, and small group presentations from adult professionals, with corresponding printed and video materials, this includes CODA messaging, social-emotional learning tools, and activities.

Objective 2.

To use high school students as role models, to teach and practice refusal skills that reinforce messages to middle school and high school students, through classroom role plays, presentations, and after-school programming, while ensuring that messaging reflects pathways to substance misuse/addiction, including mental health challenges and trauma.

Objective 3.

To thereby identify middle school and high school students, particularly young men of color who demonstrate potential to be future educators, and refer them to other sources of District support, in furtherance of additional training/counseling in the field of education, they will also have specific presentations on the value and import of innovations in the field of mental health, like CODA.

Objective 4.

To provide relevant and interventional information to Yonkers parents of middle and high school students through in-person interactive presentations and demonstrations, with corresponding bilingual printed and video materials, including CODA. This collaboration will result in community and/or school-based prevention education presentations for families, community members, school administrators and staff, to increase engagement in mental health, trauma-informed, co-occurring capable services, including messaging on all substance misuse/addictions (vaping, marijuana, alcohol, mushrooms, cocaine, prescription medication, heroin and adulterants to the supply).

Objective 5.

To create in-person and recorded presentations, on opioid abuse-related topics, for parents and students together and develop corresponding bilingual printed and video materials as described in Objective 4, above.

Objective 6.

To develop frequent bilingual messaging for parents via social media, emails, postings on school websites, including age-appropriate CODA topics and themes with clearly identified school and community resources.

Objective 7.

To create bilingual "Tip Sheets" for parents with suggestions for communicating with middle school and high school youth, to promote healthy decision-making and to avoid behaviors like experimenting with the use of dangerous substances including CODA topics and themes designed to increase help-seeking behaviors.

Objective 8.

To promote and reinforce the healthy norm of only taking pills, or using products, provided by parents/family members and/or health care providers by creating attractive posters to be displayed in highly visible locations in school buildings, reinforcing the messages, balanced with a recognition that youth who face mental health challenges and/or have experienced trauma often know these messages, but still turn to substances to self-medicate.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

Contract Amount Not to Exceed: \$40,175.00

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Students in YPS District Schools and their parents will be served through different modalities; and staff will receive skills development workshops, as appropriate.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Services will be provided by The Harris Project.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

No

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

The Harris Project will provide the Principal of participating schools a monthly statistical report on the number of referred students, services provided, contacts with parents, school staff, and outside agency and private practitioners.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

The quality of services will be assessed by various measures, including: the number of students served, feedback from students, parents and school staff. The program results will be measured by using questionnaires to document change in students' activities, perceptions and behaviors. The questionnaires will be completed by The Harris Project upon first meeting student(s), and at the end of the school year.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: The Harris Project
Vendor Address: 19 Faith Lane, Ardsley, NY 10502
Vendor Phone No.: 914-980-6112
Vendor Business Status: (corporation, non-profit individual, unincorporated) - Corporation
Vendor Contact Name: Stephanie Marquesano, Founder & President
Vendor Contact Email: stephanie@theharrisproject.org
Tax ID No.: 47-1377561

School District Administrator Name: Dr. Stephanie McCaskill
School District Administrator Title: Interim Assistant Superintendent Special Education
and Pupil Support Services
School District Administrator Phone No.: 914-376-8489
School District Administrator Email: smccaskill@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

This contract will be funded through the Opioid Settlement fund.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Yes, but largely limited to directory data, incident to referral for services.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

The data will be used to empower middle school students and their parents, by increasing their awareness of the dangers associated with substance use experimentation, based on a clearer understanding of the potential impact of such use, on underlying mental illness.

Performance Based Guidelines
Reviewed and approved by:



(Signature of School District administrator/employee)

Dr. Stephanie McCaskill
(Printed Name)