

## PERFORMANCE BASED CONTRACT GUIDELINES

### 1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

The Leadership Program (TLP) offers comprehensive support to students in social emotional learning, a process for learning life skills including self-management, understanding and responding to others' feelings, relationship building, and how to work with others in an effective manner. TLP trainers will support students in identifying and processing their emotions, helping them learn how to manage these feelings and fostering social competency. Trainers will work with students on developing empathy for others and maintaining positive relationships. Through various activities, students will also focus on handling a variety of conflict situations in a constructive and ethical manner.

*This includes one youth development club/activity (ex: Entrepreneurship Club, Debate, Muraling, Choir, Mentors, College Prep) for 40 visits. Costs of program includes: program facilitator, all program supplies, materials, and equipment (ex: Paints); The Leadership Program curriculum, program administration, travel to school/site, supervision, observation, and program evaluation.*

### 2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

#### YMHS

- Total Cost: \$18,000
- 40 Visits
- Up to 3 Hours for Each Visit

#### Cross Hill Academy

- Services will be offered two days a week from February to June 2022 for \$11,040

### 3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

#### YPS Students

### 4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

The Leadership Program is in over 150 school communities in all 5 boroughs of New York City serving over 18,000 students, 500 teachers and 8,000 parents annually. We have over 25 years of experience working with urban youth and their families with evaluation data proving our effectiveness. TLP was included in the Johns Hopkins research study as 1 of 5 organizations in the US that significantly enhances positive school culture, and we are regularly invited to facilitate workshops across the nation on topics such as youth engagement and staff development. We are 1 of 6

organizations awarded a federal Character Education Promising Practice. Our staff facilitated over 20 workshops last school year at Local, State and National Conferences on a range of topics from Best Practices In Programming, Student and Family Engagement, Re-Integrating Students Into Education, to Staff and Program Quality.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

N/A

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?  
(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

**YMHS**-Quarterly meetings will be held with all stakeholders to discuss overall goals and student target numbers. Club attendance will be shared daily and culminate in a final project/event.

**Cross Hill**- Monthly monitoring/recommendations with the team. Focus groups to garner feedback on program services with participants and school personnel.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)  
**YMHS**

- *Mid-year and end of year* Principal survey

**Cross Hill**

- Monthly monitoring/recommendations with the team. Focus groups to garner feedback on program services with participants and school personnel.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: **The Leadership Program**

Vendor Address: **535 8<sup>th</sup> Avenue Floor 16, New York, NY 10018**

Vendor Phone No.: **212-625-8001**

Vendor Business Status: **Corporation** (corporation, non-profit individual, unincorporated)

Vendor Contact Name: **Carla Gomilla**

Vendor Contact Email: [carla@tlpnyc.com](mailto:carla@tlpnyc.com)

Tax ID No.: **13-3599864**

School District Administrator Name: **Lissette Colon-Collins/Elaine Shine**

School District Administrator Title: **Assistant Superintendent/Executive Director**

School District Administrator Phone No.: **914-376-8230/914-376-8183**

School District Administrator Email: [lcolon-collins@yonkerspublicschools.org](mailto:lcolon-collins@yonkerspublicschools.org)  
[eshine@yonkerspublicschools.org](mailto:eshine@yonkerspublicschools.org)

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

*21<sup>st</sup> Century Funding & Targeted Grant where the district stated that the schools will have a robust ELT program with SEL and enrichment services.*

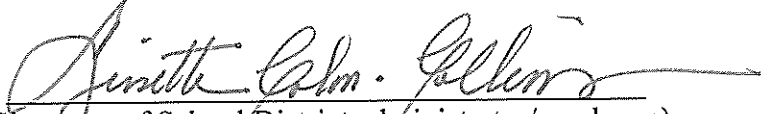
9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

N/A

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

N/A

Performance Based Guidelines  
Reviewed and approved by:

  
(Signature of School/District administrator/employee)

LISSETTE COLON-COLLINS  
(Printed Name)