



**Customer:** Yonkers City Schools

Location of Service Needed: School 5  
 Description of Service Needed: Service maintenance repair  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Company: EMF  
 Priority: Rush  
 Customer Purchase Order: Service  
 Type: Billable service

Date Reported: 5/18/2023

Reported by: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Additional Contact: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Call taken by: \_\_\_\_\_  
 Ticket author: \_\_\_\_\_

DATE COMPLETED: \_\_\_\_\_  
 Initials of Tech: SG

**LOG OF WORK COMPLETED**

Date	Technician	Description of Finding	Description of Actions Taken	Results / Next Steps	Hours	Rate	Amount
5/18/2023	Scott	Heating and cooling service HV-1 - Someone had disconnected the end switches on the OAD actuator as well as the linkage from the damper to the actuator. We reattached the damper linkage as well as retied in the end switches, and the unit came back on. The filters for the unit must be changed immediately.		We will return to continue with repairs.	3	170	\$510.00
5/18/2023	Tom		See above.		3	170	\$510.00
				Total Labor:	6		\$ 1,020.00

**MATERIALS PURCHASED FOR SERVICE**

Product Number	Description	Quantity	Unit Cost
Total Material Costs:			\$0.00

*(Signature)*  
6/20/23