

## **PERFORMANCE BASED CONTRACT GUIDELINES**

SMALL WORLD DAYCARE, LLC.-UPK4

1. **WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?** (Describe in detail any services to be provided or materials to be purchased)

**The purpose of the service is to provide a great education, while building relationships with the students and parents as well. We will expand on each child's social, emotional, and physical growth. We provide music using a piano and story time from the Yonkers Public Library.**

2. **AMOUNT OF SERVICE?**

**We will provide the required 5hrs per day (excluding nap) to 10 students for a total of 180 days a school year. Services for the staff will equate to the same amount of time with the mandated 15hrs a year for professional development.**

3. **WHO IN THE SCHOOL DISTRICT IS SERVED?**  
(Describe whether services are to be provided directly to students, to staff, etc.)

**Students, parents, and staff.**

4. **WHO WILL PROVIDE SERVICES?**  
(If individual providers are contemplated, set forth the names and qualifications of the service providers)

**The director, teachers, assistants, and administration will provide services. We coordinate with appropriate agencies for any additional services needed for students.**

- 4a. **WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

**We will not use volunteers or subcontractors.**

5. **WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?**  
(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

We use the Creative Curriculum and Emergent learning as the base of its program. The tool that follows the Creative Curriculum is used to address the child's progress in:

1. **Academic readiness areas, including interest in exploring, discovering, and the ability to follow routines and directions (academically)**
2. **Interactions with others (social)**
3. **Willingness and ability to verbalize needs and wants (emotional)**
4. **Tasks that require both small and large muscle control (physical)**

5. The tool will be used in the fall to access the entry level competencies of the child. The teacher will revisit the individual child's progress report at midyear in preparation for a parent- teacher conference. This conference will permit the teacher to inform the parent of the progress the child has already made and set realistic goals for continuous improvement for the remainder of the year. The rating scale includes:

- **Consistency, progressing, and needs improvement (if needed)**
- **Parent/teacher conference allows the teacher to address the child's progress by providing the parent's with work samples and updates. The teacher will also describe a day at Small World and encourage the parents to ask questions and volunteer for school activities.**
- **The teacher will discuss the child's favorite classroom activities and completion of academic skill readiness. This also allows the teacher the opportunity to discuss how parents can reinforce improvement at home.**

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

**Quality of the program will be based on the following:**

1. **Staff Development: Staff are required to maintain training hours and stay in tune with policies, procedures, and best practice in regards to the early childhood Field.**
2. **Parent feedback/Engagement:**
  - **Parents will be provided the opportunity to provide feedback regarding what is going well and what they would like to see included in the program.**
  - **From the initial open house in the fall, parents will be notified of all the policies and procedures at Small World. The expectations while in school and the curriculum the school follows.**

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: **SMALL WORLD DAYCARE**  
Vendor Address: **600 NORTH BROADWAY, YONKERS, NY 10701**  
Vendor Phone No.: **914-349-9200**  
Vendor Business Status: **LIMITED LIABILITY COMPANY**  
Vendor Contact Name: **VIVANIQUE RIVERA**  
Vendor Contact Email: **SMALLWORLDDAYCARE600@GMAIL.COM**  
Tax ID No.: **84-2025165**

Mr. Erik Wright- Yonkers Public Schools  
Assistant Superintendent  
Elementary Administration (PreK-5/6 Schools)  
Phone: 914.376.8066  
Fax: 914.376.8211  
[ewright@yonkerspublicschools.org](mailto:ewright@yonkerspublicschools.org)

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

**Universal Prek 4 Program**

We will provide instruction to 10 students enrolled in the district's Prekindergarten Program for 5hrs a day, 5 days a week and 180 days a school year.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

**Yes- student demographics**

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

**No**

<p>Performance Based Guidelines Reviewed and approved by:</p> <p><u>Eric Wright</u> (Signature of School/District administrator/employee)</p> <p><u>Eric Wright</u> (Printed Name)</p>
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