

SPECIAL MEETINGS

In an effort to anticipate and respond to special circumstances which may arise during district operations, any member of the Board of Education may call a special and/or emergency meeting of the Board. Notice of such meetings will be given at least 24 hours before the date of the meeting to every Board member. If, in an emergency, a special meeting is held before the 24-hour notice can be given, each member may be asked to sign a waiver of notice. A statement regarding the time of notice and signature of such forms shall be entered in the minutes.

Upon receipt of a request for a special meeting, the Secretary to the Board shall immediately notify all Board members of the time and place of the meeting and the proposed agenda. No matters shall be considered at a special meeting other than those which are on the agenda.

When a special meeting is scheduled at least one week in advance, public notice of the time and place of said meeting shall be given to the news media and shall be posted on the district website, at City Hall and at the Public Library at least 72 hours before such meeting.

When a special meeting is scheduled less than one week in advance, public notice of the time and place of said meeting shall be given to the extent practicable to the news media and shall be posted at City Hall and the Public Library at a reasonable time prior thereto.

The Board may reschedule a special meeting by a majority vote of the Board taken in a public meeting.

Ref: Education Law §2563
Open Meetings Law, Public Officers Law §§100 et seq.

Cross-ref: 2300, School Board Meetings

Adoption date: May 8, 2007

Revised: November 17, 2021