

## PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

Clay Art Center will partner with Denise Cachoian, Art Teacher on a schoolwide beautification project. Clay Art Center will provide the clay, glazes, firing and installation of a mosaic depicting images that honor Yonkers's past, present and future. Our ceramic teaching artist will work alongside Denise Cachoian and Yonkers students in the creation of the mosaic.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

\$15,556 = 1-day x 14 weeks x 1,111.11

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

We will serve students in ceramics classes in the creation of this project, as well as participants of the after-school ceramics class. The final project will benefit students, staff, parents and others who will get to enjoy the outcome of this beautification project.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Clay Art Center teaching artists and staff with backgrounds in ceramics, arts education, and teaching.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.**

Ceramic artists and staff from Clay Art Center will be involved in the project.

Vicky Youngman, [yoyovay82@gmail.com](mailto:yoyovay82@gmail.com)

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

We will be able to share pictures of the creation process and can also provide updates that can be shared in emails, parent communications, and school newsletters.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

We will distribute a survey upon project completion to students and school personnel about the process and end results to beautify the school.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Clay Art Center

Vendor Address: 40 Beech Street, Port Chester, NY, 10573

Vendor Phone No.:914-937-2047

Vendor Business Status: (corporation, non-profit individual, unincorporated)

Vendor Contact Name: Emily Peck

Vendor Contact Email: [emily@clayartcenter.org](mailto:emily@clayartcenter.org)

Tax ID No.: 20-4611534

School District Administrator Name: Madelyn Guzman

School District Administrator Title: Executive Director

School District Administrator Phone No.: 914.376.8230

School District Administrator Email: [mguzman2@yonkerspublicschools.org](mailto:mguzman2@yonkerspublicschools.org)

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? **IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?**

Yes, 21<sup>st</sup> Century Grant- Clay Art Center will support an afterschool enrichment program that is part of a schoolwide beautification project.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? **IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.**

No.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

N/A

Performance Based Guidelines  
Reviewed and approved by:



\_\_\_\_\_  
(Signature of School District administrator/employee)

\_\_\_\_\_  
Madelyn Guzman  
(Printed Name)