

Andalusia School PK4
PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?

Andalusia School will provide UPK services to eligible four year old children that reside in Yonkers, New York. The purpose of the UPK services is to set the foundation and preparedness for social emotional growth, cognitive and language skills, and physical growth, focusing on the fine and gross motor skills.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

Andalusia school will offer 4 hours of UPK services from Monday to Friday. There are 180 days of school from September to June.

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Children that are eligible to attend the UPK program and that reside in Yonkers and are four years old by December 1, 2022.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Andalusia School has one classroom set to offer the UPK program. The program will be a partial day program. The program will consist of one qualified lead teacher and one teacher assistant.

Lead Teacher: Searching

Teacher Assistant: Adriana Deiz: AA in Education, currently working towards her BA

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below, they need to be disclosed here)

No, we will not.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Andalusia School will have checkpoints throughout the year to assess children and in determine whether they are meeting standards and goals. Data will be shared with parents regularly. In addition, there will be three parent teacher conferences and written progress reports during the school year.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

The principal and assistant principal will conduct formal and informal classroom observations during the school year. After each observations, all parties will meet to discuss and offer advice or recommendations on improving lessons to achieve academic goals.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

Cama Klicic, Principal Andalusia School

380 Walnut Street, Yonkers, NY 10701

914-964-5600

schoolprincipal@masuny.org

Cama Klicic, the school principal, will be responsible for the preparation of the contract and administration of the UPK program.

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

The UPK services will be provided under contract with the Yonkers School District. Andalusia School will follow the contractual agreement with Yonkers School District in providing services and following the NYS PreKindergarten learning standards.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

No.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.