



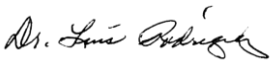
*Innovation • Inspiration • Excellence for All*

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**Luís Rodríguez, J.D., M.P.H., M.S.Ed.**  
Interim Superintendent of Schools

**DATE:** October 10, 2023

**TO:** Rev. Steve Lopez, President  
and Members of the Board of Education

**FROM:** Dr. Luís Rodríguez 

**RE:** **Request for Emergency Declaration Westchester Hills School 29 Ball Field Washout**

I have approved the attached Request for an Emergency Declaration for the Westchester Hills School 29 Ball Field Washout from the Executive Director of School Facilities Management on October 10, 2023.

School Facilities Management Department will be issuing three (3) quotes to general construction contractors who have performed satisfactory work with the Yonkers Public Schools and will issue a Notice to Proceed to the lowest responsive bidder. The cost of this work is expected to be roughly \$80,000.00. They intend to use capital funds.

Due to time constraints, the scope of work and the length of time typically involved in the procurement of construction under General Municipal Law 103, requires that an Emergency Declaration be issued to expedite this work.

Thank you for your cooperation and consideration of this request.

LR: mjp

cc: M. Pelliccio, T. Collich, J. Liszewski, L. Pavone



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**MEMORANDUM**

**DATE:** October 3, 2023  
**TO:** Dr. Luis Rodríguez  
**FROM:** Michael Pelliccio  
**RE:** Request for Emergency Declaration  
Westchester Hills School 29 Ball Field Washout

**Luis Rodríguez, J.D., M.P.H., M.S.Ed.**  
Interim Superintendent of Schools

**Michael Pelliccio**  
Interim Executive Director  
School Facilities Management

The coastal storm which occurred on Friday September 29, 2023 over-topped the northeast corner of the softball field and washed out roughly 20 feet of embankment creating a hazardous situation with drop-offs and potential for further damage to neighboring drainage structures due to debris washout from future rain events.

School Facilities Management Department will be issuing three (3) quotes to General Construction Contractors who have performed satisfactory work with the Yonkers Public Schools and will issue a Notice to Proceed to the lowest responsive bidder. The cost of this work is expected to be roughly \$80,000.00. We intend to use capital funds but this work is not aid able.

Due to time constraints, the scope of work and the length of time typically involved in the procurement of construction under General Municipal Law 103, requires that an Emergency Declaration be issued to expedite this work.

Please indicate your approval/disapproval of this Emergency Declaration by signing below:

APPROVED:

 10/4/23  
\_\_\_\_\_  
Dr. Luis Rodriguez, Interim Superintendent of Schools

DENIED:

\_\_\_\_\_  
Dr. Luis Rodriguez, Interim Superintendent of Schools

MP/lp

cc: J. Liszewski, M. Martinez, L. Pavone, A. DiLello, A. Cocchiola