

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE?

Professional Development to support the use of the Nearpod family of products.

2. AMOUNT OF SERVICE

(Set forth all quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule “B”)

18 hours of Professional Development (to be delivered virtually due to travel restrictions)

3. WHO IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Yonkers Staff.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Sessions can and will be hosted by a mix of staff from three Nearpod departments: Professional Services, Customer Success and Sales.

4a. WILL THE CONTRACTOR BE UTILIZING ANY VOLUNTEERS, OR BE HIRING/UTILIZING ANY SUBCONTRACTORS IN FURTHERANCE OF THIS AGREEMENT? IF SO, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

(If the Contractor will be using any subcontractors, volunteers, and/or other agents other than the individuals identified in question #4 above or #7 below, they need to be disclosed here)

No.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

Nearpod's Customer Success Manager will communicate with Yonkers about the progress towards goals. The school district can determine how often they would like to receive these reports and set up check in calls. For example, monthly calls/reports, bi-monthly or quarterly.

Usage reports show: interactions by subject area, interactions by type (quiz, poll, open ended questions, drawit, matching paris) interactions by month, top teachers, top schools, top lessons taught and

Additional information about professional development completed and number of NCE's (Nearpod Certified Educators) can also be provided based on the goals set with the school district.

6. HOW WILL THE QUALITY BE JUDGED?

(Set forth the method which will be used to evaluate contractor's performance)

To be determined between Yonkers and Nearpod during the initial meeting at the start of contract.

7. PERSONS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

(There must be a single Board administrative employee identified as the person responsible. This person will also be responsible for signing off on contract payments)

TBD. District to provide contact.

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

No.

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

Yes.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE.

Nearpod collects the following student information:

- Student first name and last name
- Student responses to surveys and questionnaires
- Student generated content
- Student voice
- IP Addresses of Users

The above information is used to administer Nearpod to students.