

## **PERFORMANCE BASED CONTRACT GUIDELINES**

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased) Educational Vista provides data analysis and assessment software to educational agencies across the country. The Yonkers Public School District has relied on Educational Vistas Staffrac and Datamate software to support the Schools Districts need for staff evaluation and student assessment analysis. Staffrac provides educators with a tool to capture information associated with walk-throughs, observations, and evaluations as well as analyze and report the information collected. DataMate Provides educators with a program to administer student assessments and analyze assessment data to improve instructional alignment and student achievement.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B") \$41,552.50 total for both software packages.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

Services will be provided to District Personnel i.e. Administrators, Educators, and Staff. Students will take the assessments and scores will serve as important instructional measurements.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers) Educational Vista.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? **IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.** No

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?) Educational Vistas uses the train the trainer model to train District personnel. We will train Staff on management use, and State Reporting parts of the Staffrac System. District Support will handle initial calls, and questions will be routed to Ed Vistas from YPS staff.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance) Usage of the program for teacher evaluations, and reporting.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

Vendor Name: Educational Vista Inc.  
Vendor Address: P.O. Box 13314  
Vendor Phone No.: Albany, NY 12212-3314  
Vendor Business Status: (corporation, non-profit individual, unincorporated) Corporation.  
Vendor Contact Name: Lukas Crowder  
Vendor Contact Email: lcrowder@edvistas.com  
Tax ID No.: 14-1763236

School District Administrator Name: Siju Samuel  
School District Administrator Title: Director of Research, Evaluation & Reporting  
School District Administrator Phone No.: (914) 376-8234  
School District Administrator Email: ssamuel@yonkerspublicschools.org

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT? No

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW. Yes, the vendor will receive teacher evaluation data and student demographic data (name, ID number, race/ethnicity, SWD classification, ELL status). The vendor will also have access to student assessment results for assessments administered in the vendor's platform.

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? IF YES, PLEASE SPECIFICALLY DESCRIBE. Yes, assessment data will be used to isolate specific deficiencies in student learning that will be addressed through improving instruction. The data will be leveraged by District and school based personnel to identify gaps that exist in instructional practices.

Performance Based Guidelines  
Reviewed and approved by:

A handwritten signature in blue ink, appearing to read "Sijn Samuel", written over a horizontal line.

(Signature of School District administrator/employee)

The name "Sijn Samuel" written in blue ink, appearing to be a printed or carefully written name, over a horizontal line.

(Printed Name)