

PERFORMANCE BASED CONTRACT GUIDELINES

1. WHAT IS THE PURPOSE AND SCOPE OF THE SERVICE? (Describe in detail any services to be provided or materials to be purchased)

CLUSTER Community Services is proposing to provide Summer Day Camp activities for 50 students campers through the McKinney-Vento Initiative, within the Yonkers Public Schools' Division of Language Acquisition, Funded Programs and The Arts. Campers between the ages of 6-13 will participate in structured educational, environmental, and social & emotional activities over 5 weeks during the summer months. CLUSTER's Summer Day Camp will commence on July 8th, 2024, and end on August 9th, 2024. The operational hours will be between 8:00am and 3:00pm, Monday through Friday.

To give a more detailed description:

Campers will be placed in groups based on their age range: 6-7, 8-9, 10-11, 12-13. Each group will be under the instruction of a senior and junior counselor. Campers will participate in community building activities daily, along with several other structured activities on "In-House days" such as, but not limited to: Dance, Drama, Storytelling, Arts and Crafts and Physical Education.

In-house days will be Monday and Fridays (mostly), and on occasional inclement weather days. Tuesdays and Thursdays will serve as water activity days at Tibbetts Brook Park (barring inclement weather).

Wednesdays will serve as trip days, where campers will benefit from activities in places like: The Liberty Science Center, a local Zoo, a local Aquarium, Rye- Playland; to name a few potential options.

2 days will be reserved as "Movie Days- Cinema Outings" to substitute for other outings that may be canceled due to inclement weather.

Our final day will serve as our celebration of our time together. Parents and guardians will be invited to learn about our summer experience and "break-bread" with campers and our dedicated staff members.

2. AMOUNT OF SERVICE?

(Set forth the monetary value of the proposed agreement and quantities and/or amounts of time required to be devoted to the contract and describe where services are to be provided as specified in Schedule "B")

CLUSTER Community Services carries out a fundraising campaign each year to offset the cost of camp for low to moderate income level families. Because of our fundraising throughout the year, we can charge a reduced rate of \$625/per camper for 5 weeks of summer camp. If busing is needed, an additional charge of \$270 will be collected for each camp enrollment. It is my understanding, that some YPS students may need busing to and from Shelters or temporary housing placement. Since registration has not been received for potential campers yet, I would estimate this additional charge to be \$400 per day, totaling \$10,000 over a 5-week period. In total, the cost for providing camp, busing and temporary housing transportation for 50 campers would be: \$54,750.00. That breaks down to:

- \$31,250 50 camp registrations
- \$13,500 50 camp transportation slots
- \$10,000 400 per day for temporary housing transportation

It should be noted that the overall transportation cost is estimated, as we do not currently know how many students would need transportation to temporary housing.

As indicated above, CLUSTER Summer Day Camp will run between July 8th, 2024, and August 9th, 2024. Camp will operate Monday through Friday between the hours of 8:00am and 3:00pm.

3. WHO IN THE SCHOOL DISTRICT IS SERVED?

(Describe whether services are to be provided directly to students, to staff, etc.)

CLUSTER Summer Day Camp will serve student campers between the ages of 6 and 13 years old.

4. WHO WILL PROVIDE SERVICES?

(If individual providers are contemplated, set forth the names and qualifications of the service providers)

Summer Day Camp services will be under the guidance of CLUSTER Community Services, a 501c3 Not-for-Profit entity. CLUSTER Inc., established in 1975, has been providing essential social service support(s) to residents of the Southwest Yonkers community for almost 50 years. Camp leadership will be a combination of full time, seasonal and independent contractors who work for and are vetted appropriately by CLUSTER Inc. In past years, we have benefited from hiring YPS support staff during summer months when many would otherwise be unemployed.

4a. WILL THE CONTRACTOR BE UTILIZING ANY SUBCONTRACTORS OR VOLUNTEERS IN FURTHERANCE OF THIS AGREEMENT? IF YES, PLEASE LIST ALL OF THEIR NAMES AND CONTACT INFORMATION.

CLUSTER Community Services may retain the services of independent contractors to provide support(s) and/or duties that staff members cannot perform. This may include, but not limited to, a Dance Instructor, a Physical Education Teacher, Lifeguards...etc.

5. WHAT WILL BE COMMUNICATED TO DISTRICT PERSONNEL, PARENTS, OTHERS ABOUT PROGRESS AND RESULTS OF THE SERVICES?

(How specifically will the contractor report to the School District (or parents, if applicable) about their progress towards achieving the goals of the contract?)

CLUSTER and Camp Leadership will communicate all necessary information that is requested by parents and district level personnel. That may include summer camp schedule/activities, shifts in groupings or group leadership, daily and weekly attendance, as well as anything that would impact the safety and/or integrity of CLUSTER's Summer Day Camp.

6. HOW WILL THE SCHOOL DISTRICT JUDGE THE QUALITY OF SERVICES? (Set forth the method which will be used to evaluate contractor's performance)

Campers and respective guardians will be asked to evaluate their experience during summer camp. This information will be collected and furnished to the district leadership upon request.

7. INDIVIDUALS RESPONSIBLE FOR ADMINISTERING THE CONTRACT.

*Vendor Name: CLUSTER Community Services
Vendor Address: 28 Wells Avenue, 4th Floor, Yonkers NY, 10701
Vendor Phone No.: (914) 963-6500 ext. 202
Vendor Business Status: (corporation, non-profit individual, unincorporated)
Vendor Contact Name: Tajae Gaynor- Deputy Executive Director
Vendor Contact Email: tgaynor@clusterinc.org
Tax ID No.: 13-2834016*

*School District Administrator Name: Lissette Colón-Collins
School District Administrator Title: Assistant Superintendent, Division of Language Acquisitions
School District Administrator Phone No.: 914-376-8075
School District Administrator Email: LCOLON-COLLINS@YonkersPublicSchools.org*

8. ARE THE SERVICES PURSUANT TO A GRANT AGREEMENT? IF YES, WHAT IS THE GRANT, AND WHAT ARE THE GRANT REQUIREMENTS RELATED TO THIS AGREEMENT?

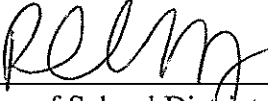
*Yes, McKinney-Vento & ARP Grant
Summer Day Camp activities for 50 students campers through the McKinney-Vento Initiative, within the Yonkers Public Schools*

9. WILL THE CONTRACTOR BE RECEIVING ANY STUDENT DATA OR OTHER DATA FROM YONKERS PUBLIC SCHOOLS? IF YES, PLEASE DESCRIBE. IF STUDENT DATA IS BEING SHARED, PLEASE PROCEED TO QUESTION 10 BELOW.

No data will be shared with CLUSTER

10. WILL THE STUDENT DATA BE USED FOR THE PURPOSE OF DEVELOPING, VALIDATING, ADMINISTERING STUDENT AID PROGRAMS, OR IMPROVING INSTRUCTION? **IF YES, PLEASE SPECIFICALLY DESCRIBE.**

No

<p>Performance Based Guidelines Reviewed and approved by:</p> <p> _____ (Signature of School District administrator/employee)</p> <p><u>Rosa Chavez</u> _____ (Printed Name)</p>
